

**WYOMING COLLECTION AGENCY BOARD**  
**Room 24B, Hathaway Building**  
**2300 Capitol Avenue, Cheyenne, WY**  
**Thursday, May 24, 2018**  
**MINUTES**

**Roll Call:** The May 24, 2018, meeting of the Wyoming Collection Agency Board was called to order at 10:00 a.m. by Bradley Chapman. In attendance from the Board were Bradley Chapman, Chairman, Bill Larson, and Rocky Edmonds. In attendance representing the Division of Banking was Cecil Alice Johnstone. In attendance representing the Attorney General's Office was Karl Anderson.

**Rulemaking:** The purpose of this meeting was to continue with the rulemaking process.

Karl Anderson, Senior Assistant Attorney General, presented the Board with all of the forms necessary for submission of Chapter 2 of the Board's Rules to the rulemaking process. The amended Chapter 2 covers the rules necessary to implement the NMLS internet data base for the licensing of collection agencies. The Board discussed the possibility of making a few additional changes to Chapter 2 before its submission to the rule making process. After consultation with Attorney Anderson, the Board decided it would wait until this amended Chapter 2 was fully implemented before making further changes. Bill Larsen moved to instruct the Chairman to sign not only these forms but whatever other forms are necessary to start the rule promulgation process for Chapter 2, Rocky Edmonds seconded. The motion passed.

**Executive Session:** A motion was made by Rocky Edmonds to go into Executive Session. The motion was seconded by Bill Larson and was passed unanimously at 10:22 a.m.

The Board came out of Executive Session at 10:40 a.m.

Complaint #18-05 has been received by the Board. The Board reviewed the complaint and determined that the issues raised could be in violation of the regulations enforced by the Board and that the complaint warrants investigation. Rocky Edmonds moved that the complaint be referred to Bradley Chapman for investigation. Bill Larson seconded the motion which passed unanimously.

Because of the urgency of the issue, Complaint Review Member Chapman instructed the secretary to fax a copy of the complaint to the licensee, together with a cover sheet informing it that, because of the urgency of the matter, he (Chapman) would be telephoning the company this afternoon to discuss getting the issues in the complaint corrected as quickly as possible. Attorney General Representative Karl Anderson suggested wording of the fax and what documents could be sent.

**Adjournment**

There being no further business, the Chairman declared the meeting adjourned at 10:52 a.m.

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**Bradley Chapman, Chairman**

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**Date**